

Company Holiday Schedule 2018

January 1 New Years’ Day Observed

March 30 Good Friday

May 28 Memorial Day – ½ day office closing on Friday, May 25

July 4 July 4

September 3 Labor Day - ½ day office closing on Friday, August 31

November 22-23 Thanksgiving – ½ day office closing on Wednesday, Nov 21

December 24, 25, 26 Christmas

December 31 ½ day office closing

All full-time employees have 1 floating holiday to be used at their discretion during 2018. The floating holiday should be used in conjunction with a federal or religious holiday (i.e. to take Martin Luther King Day off or to take an extra day off around a schedule office closing) or it can be used to coincide with the employee’s birthday

Please notify Betsy Ricks when using the floating holiday.

Updated 1/2/17